



Calendar My Event Form

(For off-site events only)

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This form is only for off-site events in order to place them on GPBC's calendar. We appreciate knowing of events as far in advance as possible.

If you would like your event publicized to the church community, please fill out a Communication Request Form.

Date Received _____
Date Approved _____
Date Changed _____
Change Approved _____

EVENT NAME _____

MINISTRY AREA (i.e., All Church, Youth, Personal, etc.) _____

DAY(S) & DATE(S) _____

Start time _____ **Ending time** _____

Location _____

Is there a cost to attend this event? Yes No How much? _____

NAME _____

E-MAIL _____

ADDRESS _____ **CITY** _____ **ZIP** _____

PRIMARY PHONE _____ **ALTERNATE PHONE** _____

Notes/additional info:

All fundraisers must be pre-approved by the elders. Please allow extra time for this process.

Will there be fundraising at or for this event? Yes No

If so, have you filled out a Project Request Form? Yes No